



## LAKE HAVASU AREA CHAPTER

### Governing Board Meeting, November 10, 2005

#### CALL TO ORDER:

The meeting was called to order by Vice-President Nancy Charles at 10:36am at the Ramada Havasu Meeting Room.

#### Those in attendance:

Nancy Charles, Mindi Thompson, Judi Harris, Janice Gould, Michele Anderson, Liz Miller, Julia McDonnell, Katie O'Neal, Barbara Loitsch, and Dori Meadows. There was a quorum present.

#### COMMENTS:

Vice President Charles acknowledged LHAWCR's six month anniversary and recognized the Governing Board for their work.

Audit Chairperson Dori Meadows commented that a prospective new member attempted to RSVP for the November Business Resource Meeting but was turned down. The reason given was that it was after the deadline for reservations. It was agreed that this issue needed further discussion but was tabled for a later date.

#### MINUTES:

Minutes of the Governing Board Meeting of October 13, 2005 were approved as posted.

Minutes of the General Meeting of October 13, 2005 were approved as posted.

#### TREASURERS REPORT:

Treasurer Mindi Thompson reported a balance on hand of \$5,665.93 as of 11/10/05. Ms. Thompson expressed a need for a program such as Quicken. It was suggested that this software be purchased by LHAWCR and that it be passed on to subsequent Treasurers. Ms. Anderson offered a "Money" software program for use as trial or in the interim.

#### OFFICER'S REPORTS:

Vice-President Nancy Charles reported no new members. Newest members are not attending the business resource meetings. It is possible they are not receiving the e-vites. Ms. Charles stated that the December orientation is being postponed until early 2006 since there is only one new member since the September orientation. Additionally, VP Charles informed the Board that members joining in November and December of 2005 will not be charged State and National dues. Local dues would apply however.

#### COMMITTEE REPORTS:

Programs & Education Chair Judi Harris shared positive feedback she received about the fashion show and bottle auction. Regarding Programs, Shari Dzubak is scheduled for the January meeting. Additionally, later the same day, Ms. Dzubak will teach a Continuing Education class at no charge to WCR members. The class will be open to the public and will be used as a fundraiser for non-WCR members attending. Location for the class has yet to be confirmed. Membership Marketing Chair Judy Cheon offered to assist in promoting this class.

Finance & Budget Chair Janice Gould presented the revised 2006 Budget and breakdown of Leadership Development Travel Expenses. Total budgeted expenditures have been set at \$22,820. After some discussion, there was a motion/second/approval to accept the budget as presented.

Membership Marketing Chair Judy Cheon reported that there will be a membership drive beginning in January through the end of February, 2006.

Ways & Means Chair Michele Anderson provided a draft Fashion Show Income & Expenses Report. Ms Anderson stated that there were a couple of outstanding issues regarding miscalculation by the catering company (Shugrues) regarding total costs of meals, attendees and gratuity. This issue is in the process of being resolved. It is expected that profit will be in excess of \$3,000. It was noted that additional assistance outside the committee should be sought for future events.

Award Chair Liz Miller had nothing new to report.

Referral Chair Judy Roe was out of town.

Marketing Chair Julia McDonnell reported that a website sponsor has been identified. Work will proceed in getting the website up and running. Additionally, the newsletter needs reports/input by the 22 of each month.

Reservations & Attendance Chair Katie O'Neal stated that there are issues regarding last minute reservations. Without a time cut off, it would be impossible to plan the luncheon. Discussion took place resulting in this issue being tabled for a later date. Chair O'Neal reported that there will be a Christmas ornament exchange for the December Business Resource Meeting. Maximum cost has been established not to exceed \$10.

Hospitality Chair Kathy Thiessen reported that cards are being sent.

Audit Co-Chair Dori Meadows reported that a financial audit will take place in January 2006.

Nominating Chair Barbara Loitsch reported that the nominating committee met to begin the process of finding a qualified member to fill the recently vacated position of President-Elect. An email was sent to all members notifying them of the recent resignation of Karen Cooke and the need to fill the position. Ten nominations were received. All were contacted to discuss the requirements and to obtain permission to include in the election. This effort resulted in the election committee nomination of Julia McDonnell as President-Elect. Additional nominations will be sought up until the election on December 8, 2005.

UNFINISHED BUSINESS:

VP Charles reminded the Board that the WCR State Installation & Orientation, is scheduled for December 1-2, 2005 in Phoenix. All are encouraged to attend.

NEW BUSINESS:

VP Charles explained a need for a survey to be sent to all members "How are we Doing?" Member Marketing Chair Judy Cheon volunteered to put together a survey to send out. Further discussion to follow.

Next Governing Board meeting will be held on December 8, 2005 at 10:30 am at the Ramada.

Being no further business, the meeting was adjourned at 11:50 am.

Respectfully submitted,



Lori Dee Doerfler, Secretary  
(based on the notes by Julia McDonnell)