

PRESIDENT
Must be a REALTOR®

Oversees ByLaws & Nominating Committees

The major responsibilities of the President (a REALTOR®) are to preside at all Governing Board and Chapter Business Resource Meetings and appoint all Committee Chairs, except the Nominating Committee, subject to the approval of the Governing Board.

Duties for 2011:

- Oversee the Bylaws and Nominating Committees
- Preside at all Governing Board and Business Resource Meetings
- Prepare the agendas monthly for the Governing Board Meetings
- Follow the Chapter Meeting 'Order of Business' as outlined in the Leadership Manual
- Schedule meetings in accordance with Chapter Bylaws and Standing Rules
- Review and be familiar with the Chapter's Bylaws and Standing Rules
- Review and be familiar with Robert's Rules of Order (newly revised)
- Review and be familiar with the WCR history and structure
- Make copies for officers/members of applicable material received
- Issue an invitation early in the year to the State SCR Governor for an official visit
- Co-ordinate officer and committee responsibilities and activities
- Make certain Chapter Bylaws are updated and amendments reported to National
- Cooperate with requests from the State Chapter President, State Governors, Regional Vice President and National WCR Office
- Attend the following State, Regional and National Meetings (partial chapter subsidy)
 - Dec 1-2, 2010 -- AZ State WCR Orientation/Installation Conference, Scottsdale, AZ*
 - March 10 -11, 2011 --State WCR/AAR MidWinter Conference, Prescott, AZ*
 - May 10-14, 2011 --WCR/NAR MidYear Meeting, Washington, DC*
 - July (or August), 2011--State WCR Conference, Phoenix AZ*
 - November 9--14, 2011 -- WCR/NAR National Convention, Anaheim, CA*
- Attend Local Chapter President sessions at the Midyear Meetings and Annual Conference and assure that the votes are cast as the Voting Delegate; or designate in writing, another member in good standing
- Work with the local REALTOR® Association and Board:
 - Attend monthly local association Board meetings
 - Ensure Chapter activities are not in conflict with local association Board activities
 - Assure ongoing cooperation by communicating with the Executive Officer.
- Preside over the election of the Chapter Officers no later than Oct 15th
- Assist in the transition at the Leadership Retreat & Orientation for the incoming Leadership Team
- Serve as the Nominating Committee Chair as immediate Past President following term of office as President.