

PRESIDENT-ELECT

Must be a REALTOR®

Oversees Programs/Education Committee

In the absence of the President, the President-Elect (a REALTOR®) presides at all meetings and performs the necessary duties of the office. The President-Elect automatically succeeds to the position of President the following year. *The main role of the President-Elect is to prepare for the presidency.* This includes assisting the President.

Duties for 2011:

- Oversee the Programs & Education Committee
- Attend all Governing Board and Business Resource Meetings
- Prepare for the Business Resource Meetings
 - Prepare the monthly Business Resource Meeting Agenda
 - Assign someone to lead the Pledge of Allegiance
 - Assign someone to provide the Inspiration
 - Coordinate with the Program Chair to assign someone to introduce the program
 - Select a Member in good standing to give a brief self profile (Member Spotlight)
- Review and be familiar with the Chapter's Bylaws and Standing Rules
- Review and be familiar with the President's responsibilities
- Review and be familiar with the WCR history and structure
- *Complete the Annual Report/Chapter Business Plan for 2010 to be submitted to National in January, 2011*
- Complete and submit Local Chapter application for AZ State Chapter of Year Award
- Attend the following State, Regional and National Meetings (partial chapter subsidy)
 - Dec 1-2, 2010-- AZ State WCR Orientation/Installation Conference, Scottsdale, AZ*
 - March 10-11, 2011 -- State WCR/AAR MidWinter Conference, Prescott, AZ*
 - May 10-14, 2011 – WCR/NAR MidYear Meeting, Washington, DC*
 - July (or August), 2010--State WCR Conference Phoenix, AZ*
 - August 2011 – National WCR Leadership Academy Chicago, IL*
 - November 9-14, 2011 – WCR/NAR National Convention, Anaheim, CA*
- Select Vice Chairs for 2011 Committees to become 2012 Chairpersons

APPLICATION FOR ELECTED POSITION

Lake Havasu Area Chapter of Women's Council of REALTORS®

Term of Office for 2011

Candidate for (check one): _____ President Elect _____ Vice President of Membership

_____ Secretary _____ Treasurer _____ Nominating Committee

Name _____

Company _____

Business Address _____

Business Phone _____ Fax _____

Home Phone _____ Email _____

Criteria:

Must be a REALTOR® or a National Affiliate member in good standing with the Lake Havasu Area Chapter of the Women's Council of REALTORS®

Must understand the WCR Mission Statement and Vision

Agrees to fulfill the responsibilities outlined in the attached document

Signs the Consent to Serve Agreement

Why I feel I can serve our local WCR chapter: _____

I certify that the above information is accurate and that I understand the duties and obligations of this position.

_____ Applicant Signature _____ Date

Nominating Committee's Use Only

The above applicant meets the minimum requirements as stated above to be a candidate
Yes _____ No _____ If no, the reason is _____

_____ Chairman, Credentials Committee _____ Date

CONSENT TO SERVE

Lake Havasu Area Chapter Women's Council of REALTORS®

Term of Office for 2011

Office (check one): President-elect Vice President of Membership
 Secretary Treasurer Nominating Committee

I agree to serve on the Governing Board of the LHC Chapter of the Women's Council of REALTORS®, and I acknowledge and accept my fiduciary obligation to act in the best interests of the local organization as follows:

1.) Duty of Care: I will use the care that a reasonably prudent person would exercise in a like position and under similar circumstances. This means that I agree to attend meetings, ask questions to gain the information I reasonably need to make a decision and exercise independent judgment.

2.) Duty of Loyalty: I will advance the best interests and well-being of the state WCR over any individual or local interests, and I will refrain from using my position of trust to further my own interests in a way that conflicts with the interests of WCR.

3.) Duty of Obedience: I will accept, support and implement Governing Board decisions, even if I voted against them. I will follow the Articles of Incorporation and Bylaws of WCR and comply with all state and federal laws relating to WCR's activities.

4.) Duty of Confidentiality: I will not discuss matters deemed confidential by the Governing Board outside of board meetings without the express advance permission of the WCR president.

Additionally, I will not speak or act for WCR or the Governing Board unless specifically authorized to do so. I will not present opinions about WCR business unless those opinions are clearly expressed as personal opinions not necessarily the views of WCR.

My signature below acknowledges that I agree to be bound by the terms of consent above.

Signature

(Name – Please Print)